MINUTES OF THE REGULAR MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER SEPTEMBER 13, 2016

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, September 13, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz Present
Board member Timothy Bell Present
Board member Nancy Eckerle Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, and Clerk-Treasurer Juanita Boehm. City Attorney Renee Kabrick was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

MURAL LOCATION/ARTS EASEMENT

Program Coordinator/Technical Assistant Corina Mack, representing the Jasper Community Arts Commission [JCAC], said the JCAC approved the artwork and location of a mural to be painted on the south side of the building located at 408 Main Street. According to the arts easement/agreement between the City of Jasper and the owner of the property, this board shall give final approval of the mural location. Mack said the work on the mural is scheduled for September 19-24, 2016.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to accept the location of the south wall at 408 Main Street for the mural. Motion carried 3-0.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on August 23, 2016. Thereafter, a motion was made by Timothy Bell and seconded by Nancy Eckerle to approve the minutes as presented. Motion carried 3-0.

CLAIMS. The claims against the City from August 5, 2016 to September 8, 2016 were presented to and examined by the board. A motion was made by Timothy Bell and seconded by Nancy Eckerle to adopt the claims. Motion carried 3-0.

INDIANA BICENTENNIAL TORCH RELAY

Mayor Seitz said the Indiana Bicentennial Torch Relay will go through Dubois County tomorrow, September 14, 2016. Torch bearers and other event participants will gather around the Square sometime between 8:30 a.m. and 9:30 a.m. and the torch will arrive about 10:00 a.m.

In Jasper, the torch will be handed off to a torch bearer near the Jasper City Mill who will run it across the River walk bridge to Main Street, the torch will travel north on Main Street, go around the east side of the Square, then north on Main Street to 9th Street.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt and acknowledge the Bicentennial Torch Relay through Dubois County on Wednesday, September 14, 2016. Motion carried 3-0.

USE TRAIN DEPOT

Mayor Seitz said the Dubois County Republican Party wants to use the train depot on September 29, 2016 from 3:00 p.m. to 7:00 p.m. for an event open to the public.

A motion was made by Nancy Eckerle to approve. Timothy Bell seconded the motion and the motion carried 3-0.

HALLOWEEN AT CENTRAL GREEN

Mayor Seitz said the Park Department wants to use Central Green on Sunday, October 23, 2016 from 5:00 p.m. to 7:30 p.m. for an event called Halloween at Central Green. The event will be held from 6:00 p.m. to 7:00 p.m. and is for children ages 12 and under. In case of rain, the event will be held at the Habig Center.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the Park Department to use Central Green for a Halloween event on October 23, 2016 from 5:00 p.m. to 7:30 p.m. Motion carried 3-0.

TRICK OR TREAT HOURS

Mayor Seitz said the City calendar has the official Halloween trick or treating hours set for Monday, October 31, 2016 from 6:00 p.m. to 8:00 p.m.

CLOSE ALLEY

Board member Timothy Bell said on August 23, 2016, Nick Weyer with Weyer Moving, was given permission to close the alley on 13th Street between 106 and 110 W. 13th Street on September 12, 2016 after 8:00 a.m. and block off

the west bound lane of traffic by the alley while he moves items out of the house located at the northeast corner of 13th and Newton Streets.

Bell reported that the date changed from September 12, 2016 to September 15, 2016.

HIRE VOLUNTEER FIREFIGHTERS

Fire Chief Kenneth Hochgesang said the fire department has gone through the hiring process to replace several firefighters who left. He recommended giving a conditional offer of employment to the following five individuals; Greg Vonderheide, Landon Boehm, Kyle Kieser, Jake Sternberg, and Addison Harper. He also recommended keeping the hiring process open for 24 months in the event they need to hire more firefighters.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to offer a conditional offer of employment to Greg Vonderheide, Landon Boehm, Kyle Kieser, Jake Sternberg, and Addison Harper for the position of probationary volunteer firefighter effective Monday, October 17, 2016 provided all conditional offer of employment requirements have been met and keep five of the remaining applicants for the probationary volunteer firefighter position on an active eligibility list for twenty-four months. Motion carried 3-0.

STREET CLOSURE

City Engineer Chad Hurm said on September 1, 2016, Dan Lechner requested closing 30th Street between Mill Street and US 231 for 2-3 days sometime at the end of the following week in order to install a sanitary sewer lateral. The manhole is located in the east bound lane of 30th Street. Since Lechner needed to do the work prior to this meeting, he was given approval. Hurm reported that the actual closure was from last Wednesday until today.

A motion was made by Mayor Seitz and seconded by Timothy Bell to officially acknowledge the closing of 30th Street between Mill Street and Newton Street from September 7 to September 13. Motion carried 3-0.

DEMOLISH HOUSE

As part of the flood mitigation project, City Engineer Chad Hurm asked permission to begin the process to demolish a house located between Main and Jackson Streets and south of 2^{nd} Street contingent upon the purchase of the property. He said this is the last house in that area.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give the city engineer's office permission to begin the demolition process at 107 Jackson Street upon the actual purchase of the property. Motion carried 3-0.

LEOPOLD STREET RIGHT-OF-WAY

City Engineer Chad Hurm said while in the replatting process for the Vine Street Lofts in the Leopold Street and 14th Street area, it was discovered there is no right-of-way for Leopold Street. There was a 10ft and a 20ft piece of property that were dedicated to the City and he believes the property was intended for

right-of-way. The City owns the property but it was never declared right-of-way. He asked the board to declare the 30ft area as right-of-way for Leopold Street.

A motion was made by Nancy Eckerle and seconded by Timothy Bell to correctly plat and accept two parcels as right-of-way on Leopold from 13th to 14th Streets. Motion carried 3-0.

CLOSE ALLEY DEADLINE

City Engineer Chad Hurm said earlier this year Streicher Construction and Memorial Hospital sought permission to close an alley near the hospital while construction work was going on. Because of certain weather conditions they will not have the alley open by the end of September. Hurm said he will review the minutes to see what permission was previously given.

E NOTIFY

Personnel/Safety/Loss Control Director Cale Knies gave a demonstration of the eGov community messaging portal. He explained how one can register on the City of Jasper website. The system will be used for public communications other than weather related emergency matters.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:45 a.m.

The minutes were here clarification this 27 th day of S	by approvedwith <u>X</u> without corrections or eptember, 2016.
	Mayor Terry Seitz, Presiding Officer
Attest: Juanita S. Boehm, Cl	erk-Treasurer